



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVT. INDARU KENWAT GIRLS' COLLEGE, KANKER**

BEHIND GONDWANA BHAVAN, ALBELAPARA, KANKER

494334

[www.ggcknk.in](http://www.ggcknk.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Government Indaru Kenwat Girls' College, Kanker was established on 25/07/1989. It is the only girls' college in the district of North Bastar, Kanker. More than 500 students are studying in this college. The total land area of the college is around 17 acres. Initially, the college was an arts college but in the year 2016-2017 the faculty of science was also established. Initially this institution was affiliated to Pt. Ravishankar Shukla University, Raipur. After the formation of Shaheed Mahendra Karma Vishwavidyalaya, Bastar, Jagdalpur. The college became a part of the new university. This institution flourished as leading girls' college of one of the tribal districts of Chhattisgarh. i.e Kanker.

The college is organizing UG courses in the faculties of arts and science, PG courses in 3 subjects Sociology, English Literature and Hindi Literature. The prime aim of the college is to propagate knowledge to the girl students in the socially and economically challenged area with the motto "Educate the girls and empower the nation".

### Vision

1. To provide low-cost quality higher education to the students of socially and economically weaker sections of the society.
2. To increase the participation of women in every sphere of life by educating them.
3. To make relentless efforts for the liberation and empowerment of young women of the region by imparting knowledge to them.
4. Sustainable Education Development of Girls' rural & Tribal area.

### Mission

1. To promote a quality education.
2. To ensure exposure to the development in diverse disciplines.
3. To promote girls' education so that their participation in society, politics and economic sphere increases immensely.
4. To enhance skills in the students by providing computer learning.
5. To carry out need based and value-based education for the community.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. One of the pioneer higher education institutions for girls in this tribal area.
2. Safe and secured campus
3. Online admission system
4. Highly Qualified, Hardworking competent faculty members.

5. Well-equipped science laboratories and computer lab.
6. Counselling centre for academic, personal and behavioral problems of girl students.
7. Fully digital library
8. Rain water harvesting, compost pit is eco-friendly initiative of the college.
9. Common room and reading room facility for the students.
10. Rural camps and other philanthropic activities are undertaken by NSS and other departments.
11. Vigorous coaching for competitive exams for girls.

### **Institutional Weakness**

1. Lack of modernization of laboratories and classrooms as per requirement.
2. Inadequate grant in aid.
3. Lack of research work
4. Lack of English language skills.
5. Lack of academic staff for teaching.
6. Lack of job oriented/vocational courses.
7. Lack of alumni network and support.

### **Institutional Opportunity**

1. Played a pivotal role in women education.
2. Opportunity to establish research centres.
3. To train students to face the challenges ahead of them to bring them to the mainstream.
4. To build global competencies in rural & Tribal students to face the world challenges.
5. To strive hard for achieving excellent performance in sports, co-curricular and extra-curricular activities.

### **Institutional Challenge**

1. Most of the students are from rural background and it is a challenge to bring them in mainstream to make them hesitation free.
2. Lack of employment opportunities.
3. To train the students from the weaker socio-economic and rural background.
4. The institution needs to strengthen more tie-ups and MOUs.
5. Beautification of campus.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Government Indaru Kenwat Girls' College, Kanker is one of the pioneer colleges for girls' education in the tribal dominated areas of Bastar division. It was established in the year 1989 under Pt. Ravi Shankar Shukla University, Raipur and later it was affiliated to the Bastar University. Since then, our college has played a pivotal role in the development of girls' education. Our college is recognized under the section 2 (f) and 12 (B)

of the UGC Act 1956. The institution offers UG courses of arts and science and PG courses of English Literature, Sociology, and Hindi. Literature. The college is destined for broad spectrum development of girl students by a systematic schedule for learning as well as sports and extracurricular activities like NSS. The internal examination cell issues time table and monitors unit test, quarterly and pre- final test. The regular teachers of the college represent the college in the paper setting, evaluation, and other implementation of the curriculum of the university. The college follows the university for the curriculum. According to the university syllabus academic sessions are being conducted. According to the academic calendar of the university we conduct many examinations such as unit tests, pre final tests, oral tests, surprise tests etc. At the same time the institution helps in developing moral values by imparting additional values like gender equality, human values, soft skills, environmental cleanliness and plantation. The feedback of the students is collected and analyzed by the institution regularly.

### **Teaching-learning and Evaluation**

After completing 12h the students of arts and science faculties are entitled to get admission in the college. Students of all categories (ST, SC, OBC and General) including minorities are allotted seats according to the merit list. The teaching, learning and evaluation cell of the college tries to provide for the various needs of the students. The college keeps record of the enrolled students during each academic year. The institution follows reservation policy in admission as per given norms of central /state government. Majority of the students belong to financially backward categories and are also from rural background. Almost 97% of the seats are occupied by ST, SC and the OBC candidates respectively.

The institution appoints guest lecturers to compensate studies in subject with vacant posts. The teachers engage students in advanced learning and learning methods involving group discussions, seminars, quiz competitions. The use of ICT specially by the science department and students are encouraged to participate in extracurricular activities like debate, slogan, poster making, rangoli, essay writing, painting and sports activities. They are also encouraged to participate in NSS/Yoga/ plantation activities. Result analysis of university examination by every department is done by the teachers every year at the end to evaluate the learning skills of the student and for the attainment of the program outcomes.

### **Research, Innovations and Extension**

The college runs degree programs (under graduate) in arts and science faculties and P G programs in English Literature, Hindi Literature and Sociology. The department of Hindi is conducting research program under the name Hindi Shodha Adhyan Kendra which was established in the year 14/01/2020 under the guidance of Dr Ramayan Prasad Tandon and Ph. D. courses are being conducted under his guideline. One of the Scholars had been awarded Ph. D. and 4 of the scholars are pursuing for Ph.D.

The institution motivates its students to engage in social responsibilities by organizing awareness, free health checks up camps etc.

### **Infrastructure and Learning Resources**

The college has its own building since July 2018 with ground floor and first floor with infrastructure facilities such as 15 classrooms and 5 laboratories, girls' common room, NCC and sports room. The college has digital

library, reading room and around 15,000 books are available. Well-furnished lab equipment and books are purchased annually to meet the growing demands of the college. The institution has sports officer to provide opportunities in the field of sports. The college organizes cultural and literary events regularly. The details of the college are available in the college website. All the notices, admission fee and scholarship, code of conduct can be accessed by the students easily. The admission process is now being conducted in online mode by the university.

### **Student Support and Progression**

Every year, the college provides the details of admission in the college website which gives institutional information and guidelines regarding the admission procedures, fee details, scholarships, code of conduct, and other relevant details. Admissions are given on merit basis and in compliance with the reservation policy of the state government students are given concession and scholarship as per government policies. Support services are available to ST, SC, OBC, economically deprived section and physically challenged. The institution takes special care for physically challenged people. Ramp and handicapped friendly toilets are available in the college. NSS and Red Cross conduct different activities for creating awareness, innovation, interaction and empowerment of the girls. Various programs are running in the college for the betterment of the students like webinar, class seminar, remedial classes, tutorial classes, grievances redressal cell, carrier guidance cell, anti-ragging cell, IQAC Cell, RTI cell, sports and cultural activities cell. The students actively participate in planting

### **Governance, Leadership and Management**

The college administration involves all the stake holders (students, parents, alumni and Jan-bhagidari committee) to participate in orderly management of the college. Various committees like IQAC, Staff Council, NAAC, purchase committee, anti-ragging committee, internal examination committee also involve for proper functioning of the college.

The college administration ensures proper documentation and maintenance of records, staff and faculty members are motivated to participate in academic advancement programs like orientation, refresher and advance account training courses.

The college adopts e-governance for admission and examination, scholarship, payments of staff salary, communication with department of higher education, biometric attendance of staff and websites updating.

The institution also regularly conducts internal audit of physical facilities such as furniture, sports, library, equipment facilities of labs and also office records at the end of the academic sessions. Write off committee and purchase committee maintain complete transparency in financial matters and the funds are used in justified manner for maximum utilization.

### **Institutional Values and Best Practices**

The college has green audit committee which has a motto of "GO GREEN" the committee works with the

involvement of NSS and they ensure adequate plantation inside the college campus. Majority of the students uses bicycles. Our campus is polythene and tobacco free. All the students are encouraged not to waste water and electricity. Students are encouraged to switch off the lights and fan when not in use.

The institution gives importance to the safety of the students. The campus has 24\*7 under CCTV surveillance; fire extinguisher is also mounted to prevent any fire outbreak.

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

| Name and Address of the College |  |
|---------------------------------|--|
| Name                            | GOVT. INDARU KENWAT GIRLS' COLLEGE,<br>KANKER    |
| Address                         | BEHIND GONDWANA BHAVAN,<br>ALBELAPARA, KANKER    |
| City                            | KANKER   |
| State                           | Chhattisgarh                                     |
| Pin                             | 494334   |
| Website                         | <a href="http://www.ggcknk.in">www.ggcknk.in</a> |

| Contacts for Communication |                      |                            |            |              |                       |
|----------------------------|----------------------|----------------------------|------------|--------------|-----------------------|
| Designation                | Name                 | Telephone with<br>STD Code | Mobile     | Fax          | Email                 |
| Principal(in-charge)       | Bhartendu Samund     | 07868-223904               | 9826194297 | 07868-223904 | ggckanker@gmail.com   |
| IQAC / CIQA coordinator    | Jitendra Kumar Barle | 07868-222775               | 9406000095 | 07868-222775 | gikgckanker@gmail.com |

| Status of the Institution |            |
|---------------------------|------------|
| Institution Status        | Government |

| Type of Institution |             |
|---------------------|-------------|
| By Gender           | For Women   |
| By Shift            | Regular Day |

| Recognized Minority institution            |    |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details |  |
|-----------------------|--|
|-----------------------|--|

|  |  |                                       |                               |                |
|--|--|---------------------------------------|-------------------------------|----------------|
| Date of establishment of the college   | 25-07-1989   |                                       |                               |                |
| <b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>        |  |                                       |                               |                |
| <b>State</b>   | <b>University name</b>   |                                       | <b>Document</b>               |                |
| Chhattisgarh   | Bastar Vishwavidyalaya   |                                       | <a href="#">View Document</a> |                |
| <b>Details of UGC recognition</b>  |  |                                       |                               |                |
| <b>Under Section</b>   | <b>Date</b>  |                                       | <b>View Document</b>          |                |
| 2f of UGC  | 22-05-1992   |                                       | <a href="#">View Document</a> |                |
| 12B of UGC   | 22-09-1992   |                                       | <a href="#">View Document</a> |                |
| <b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b> |  |                                       |                               |                |
| <b>Statutory Regulatory Authority</b>  | <b>Recognition/Approval details Institution/Department programme</b> | <b>Day,Month and year(dd-mm-yyyy)</b> | <b>Validity in months</b>     | <b>Remarks</b> |
| No contents  |  |                                       |                               |                |

|  |    |
|--|----|
| <b>Details of autonomy</b>   |    |
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |

|   |    |
|---|----|
| <b>Recognitions</b>   |    |
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency?   | No |



| <b>Location and Area of Campus</b> |  |                  |                             |                                 |
|------------------------------------|--|------------------|-----------------------------|---------------------------------|
| <b>Campus Type</b>                 | <b>Address</b>                             | <b>Location*</b> | <b>Campus Area in Acres</b> | <b>Built up Area in sq.mts.</b> |
| Main campus area                   | BEHIND GONDWANA BHAVAN, ALBELAPARA, KANKER | Tribal           | 17.25                       | 2304                            |

## 2.2 ACADEMIC INFORMATION

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| <b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b> |                                 |                           |                            |                              |                            |                                |
|---|---------------------------------|---------------------------|----------------------------|------------------------------|----------------------------|--------------------------------|
| <b>Programme Level</b>  | <b>Name of Programme/Course</b> | <b>Duration in Months</b> | <b>Entry Qualification</b> | <b>Medium of Instruction</b> | <b>Sanctioned Strength</b> | <b>No.of Students Admitted</b> |
| UG  | BSc,Chemistry                   | 36                        | Higher Secondary           | Hindi                        | 60                         | 60                             |
| UG  | BSc,Botany                      | 36                        | Higher Secondary           | Hindi                        | 60                         | 60                             |
| UG  | BSc,Zoology                     | 36                        | Higher Secondary           | Hindi                        | 60                         | 60                             |
| UG  | BA,Sociology                    | 36                        | Higher Secondary           | Hindi                        | 52                         | 50                             |
| UG  | BA,Geography                    | 36                        | Higher Secondary           | Hindi                        | 52                         | 42                             |
| UG  | BA,Political Science            | 36                        | Higher Secondary           | Hindi                        | 52                         | 50                             |
| UG  | BA,Economics                    | 36                        | Higher Secondary           | Hindi                        | 32                         | 32                             |
| UG  | BA,Home Science                 | 36                        | Higher Secondary           | Hindi                        | 32                         | 23                             |
| UG  | BA,History                      | 36                        | Higher Secondary           | Hindi                        | 32                         | 31                             |
| UG  | BA,Hindi Literature             | 36                        | Higher Secondary           | Hindi                        | 32                         | 31                             |
| UG  | BA,English Literature           | 36                        | Higher Secondary           | English,Hindi                | 16                         | 8                              |
| PG  | MA,Sociology                    | 24                        | UG                         | Hindi                        | 25                         | 16                             |
| PG  | MA,Hindi                        | 24                        | UG                         | Hindi                        | 15                         | 15                             |
| PG  | MA,English                      | 24                        | UG                         | English,Hindi                | 25                         | 17                             |

### **Position Details of Faculty & Staff in the College**

| <b>Teaching Faculty</b>   |                  |        |        |       |                            |        |        |       |                            |        |        |       |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
|   | <b>Professor</b> |        |        |       | <b>Associate Professor</b> |        |        |       | <b>Assistant Professor</b> |        |        |       |
|   | Male             | Female | Others | Total | Male                       | Female | Others | Total | Male                       | Female | Others | Total |
| Sanctioned by the UGC /University State Government              | 2                |        |        |       | 0                          |        |        |       | 11                         |        |        |       |
| Recruited   | 0                | 0      | 0      | 0     | 0                          | 0      | 0      | 0     | 7                          | 3      | 0      | 10    |
| Yet to Recruit  | 2                |        |        |       | 0                          |        |        |       | 1                          |        |        |       |
| Sanctioned by the Management/Society or Other Authorized Bodies | 1                |        |        |       | 0                          |        |        |       | 0                          |        |        |       |
| Recruited   | 0                | 0      | 0      | 0     | 0                          | 0      | 0      | 0     | 0                          | 0      | 0      | 0     |
| Yet to Recruit  | 1                |        |        |       | 0                          |        |        |       | 0                          |        |        |       |

| <b>Non-Teaching Staff</b>                                       |             |               |               |              |
|---|-------------|---------------|---------------|--------------|
|   | <b>Male</b> | <b>Female</b> | <b>Others</b> | <b>Total</b> |
| Sanctioned by the UGC /University State Government              |             |               |               | 14           |
| Recruited   | 4           | 5             | 0             | 9            |
| Yet to Recruit  |             |               |               | 5            |
| Sanctioned by the Management/Society or Other Authorized Bodies |             |               |               | 2            |
| Recruited   | 1           | 1             | 0             | 2            |
| Yet to Recruit  |             |               |               | 0            |

| <b>Technical Staff</b>  |             |               |               |              |
|---|-------------|---------------|---------------|--------------|
|   | <b>Male</b> | <b>Female</b> | <b>Others</b> | <b>Total</b> |
| Sanctioned by the UGC /University State Government              |             |               |               | 3            |
| Recruited   | 2           | 1             | 0             | 3            |
| Yet to Recruit  |             |               |               | 0            |
| Sanctioned by the Management/Society or Other Authorized Bodies |             |               |               | 0            |
| Recruited   | 0           | 0             | 0             | 0            |
| Yet to Recruit  |             |               |               | 0            |

**Qualification Details of the Teaching Staff**

| <b>Permanent Teachers</b>    |                  |        |        |                            |        |        |                            |        |        |              |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| <b>Highest Qualification</b> | <b>Professor</b> |        |        | <b>Associate Professor</b> |        |        | <b>Assistant Professor</b> |        |        | <b>Total</b> |
|                              | Male             | Female | Others | Male                       | Female | Others | Male                       | Female | Others |              |
| D.sc/D.Litt/LLD/DM/MCH       | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| Ph.D.                        | 0                | 0      | 0      | 0                          | 0      | 0      | 1                          | 1      | 0      | 2            |
| M.Phil.                      | 0                | 0      | 0      | 0                          | 0      | 0      | 1                          | 1      | 0      | 2            |
| PG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 6                          | 2      | 0      | 8            |
| UG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |

| <b>Temporary Teachers</b>    |                  |        |        |                            |        |        |                            |        |        |              |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| <b>Highest Qualification</b> | <b>Professor</b> |        |        | <b>Associate Professor</b> |        |        | <b>Assistant Professor</b> |        |        | <b>Total</b> |
|                              | Male             | Female | Others | Male                       | Female | Others | Male                       | Female | Others |              |
| D.sc/D.Litt/LLD/DM/MCH       | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| Ph.D.                        | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| M.Phil.                      | 0                | 1      | 0      | 0                          | 0      | 0      | 0                          | 1      | 0      | 2            |
| PG                           | 1                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 1            |
| UG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |

| <b>Part Time Teachers</b>    |                  |        |        |                            |        |        |                            |        |        |              |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| <b>Highest Qualification</b> | <b>Professor</b> |        |        | <b>Associate Professor</b> |        |        | <b>Assistant Professor</b> |        |        | <b>Total</b> |
|                              | Male             | Female | Others | Male                       | Female | Others | Male                       | Female | Others |              |
| D.sc/D.Litt/LLD/DM/MCH       | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| Ph.D.                        | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| M.Phil.                      | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| PG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| UG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |

| <b>Details of Visting/Guest Faculties</b>                         |             |   |               |   |              |
|---|-------------|---|---------------|---|--------------|
| <b>Number of Visiting/Guest Faculty engaged with the college?</b> | <b>Male</b> |   | <b>Female</b> |   | <b>Total</b> |
|   |             |   |               |   |              |
|   | 1           | 2 | 0             | 3 |              |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme |        | From the State<br>Where College<br>is Located | From Other<br>States of India | NRI Students | Foreign<br>Students | Total |
|-----------|--------|---|-------------------------------|--------------|---------------------|-------|
| UG        | Male   | 0   | 0                             | 0            | 0                   | 0     |
|           | Female | 433   | 0                             | 0            | 0                   | 433   |
|           | Others | 0   | 0                             | 0            | 0                   | 0     |
| PG        | Male   | 0   | 0                             | 0            | 0                   | 0     |
|           | Female | 77  | 0                             | 0            | 0                   | 77    |
|           | Others | 0   | 0                             | 0            | 0                   | 0     |

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

| Programme |        | Year 1 | Year 2 | Year 3 | Year 4 |
|-----------|--------|--------|--------|--------|--------|
| SC        | Male   | 0      | 0      | 0      | 0      |
|           | Female | 24     | 30     | 35     | 38     |
|           | Others | 0      | 0      | 0      | 0      |
| ST        | Male   | 0      | 0      | 0      | 0      |
|           | Female | 251    | 278    | 288    | 332    |
|           | Others | 0      | 0      | 0      | 0      |
| OBC       | Male   | 0      | 0      | 0      | 0      |
|           | Female | 132    | 155    | 125    | 135    |
|           | Others | 0      | 0      | 0      | 0      |
| General   | Male   | 0      | 0      | 0      | 0      |
|           | Female | 16     | 10     | 17     | 11     |
|           | Others | 0      | 0      | 0      | 0      |
| Others    | Male   | 0      | 0      | 0      | 0      |
|           | Female | 0      | 0      | 0      | 0      |
|           | Others | 0      | 0      | 0      | 0      |
| Total     |        | 423    | 473    | 465    | 516    |

**Institutional preparedness for NEP**

|  |   |
|--|---|
| 1. Multidisciplinary/interdisciplinary:  | NEP focusses on multi-dimension progress of students. Students may opt for subject of their choice. Our college may contribute in this regard as we have competent teachers in both disciplines of Science and Arts.  |
| 2. Academic bank of credits (ABC):   | New positive changes should be accepted. Our college is ready to keep the academic bank of credits (ABC). We have sufficient resources required for the maintenance of such records.  |
| 3. Skill development:  | NEP gives the students the opportunity of learning new skills of their interest. In this field our college may contribute in teaching the students of this area the skills they are interested in. The articles which are locally available may be used in this regard. |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | Some contents of local culture may be incorporated in the teaching process. The college is ready to contribute in this field also.  |
| 5. Focus on Outcome based education (OBE):   | In the NEP colleges are supposed to be given more rights. In this way we will be able to run the courses of interest for the local students. The college may contribute in this area providing proper facilities in relation with the interests of the local students.  |
| 6. Distance education/online education:  | The college is ready to contribute in this field also so that the requirements of the students of this area are met.  |

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

| 2020-21                              | 2019-20 | 2018-19                       | 2017-18 | 2016-17 |
|--------------------------------------|---------|-------------------------------|---------|---------|
| 138                                  | 138     | 138                           | 128     | 100     |
| File Description                     |         | Document                      |         |         |
| Institutional data prescribed format |         | <a href="#">View Document</a> |         |         |

#### 1.2

Number of programs offered year-wise for last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 05      | 05      | 05      | 05      | 05      |

### 2 Students

#### 2.1

Number of students year-wise during last five years

| 2020-21                                 | 2019-20 | 2018-19                       | 2017-18 | 2016-17 |
|---|---------|-------------------------------|---------|---------|
| 516                                     | 465     | 473                           | 423     | 356     |
| File Description                        |         | Document                      |         |         |
| Institutional data in prescribed format |         | <a href="#">View Document</a> |         |         |

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 225     | 225     | 225     | 225     | 225     |



| File Description                        | Document                      |
|---|-------------------------------|
| Institutional data in prescribed format | <a href="#">View Document</a> |

### 2.3

#### Number of outgoing / final year students year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 133     | 165     | 136     | 100     | 79      |

| File Description                        | Document                      |
|---|-------------------------------|
| Institutional data in prescribed format | <a href="#">View Document</a> |

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 15      | 15      | 15      | 15      | 14      |

| File Description                        | Document                      |
|---|-------------------------------|
| Institutional data in prescribed format | <a href="#">View Document</a> |

### 3.2

#### Number of sanctioned posts year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 15      | 15      | 15      | 15      | 15      |

| File Description                        | Document                      |
|---|-------------------------------|
| Institutional data in prescribed format | <a href="#">View Document</a> |

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 15**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1.756   | 1.187   | 0.739   | 7.351   | 315.885 |

**4.3**

**Number of Computers**

**Response: 19**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

Govt. Indaru Kenwat Girls' College is the only girls' college in the district of North Bastar Kanker of Chhattisgarh state. It is one of the oldest UG colleges in the Naxal- affected areas of the district. This college is conducting undergraduate courses in the faculties of arts and science. Since 1989 our college had been running the courses in arts group. In the last decade, we started the course of B. Sc. In the meantime, some subjects at PG level were also introduced viz. Hindi Literature, Sociology and English Literature. Officially our college has not been declared a PG college as we have only three subjects at the PG level. According to the norms our college may be declared a PG college after adding some more courses at the PG level. Apart from our regular courses we also organise some short-term workshops on skill development programs like yoga, computer's basic knowledge, spoken English, personality development courses, nutrition intake programmes have been conducted by the college.

Orientation session is conducted for all the students at the outset of every session in order to make students aware of the course curriculum, academic calendar, activities of the college etc. Few of the faculty members are appointed as the Members of Board of Studies in the related university. So, grievances with regard to the curriculum are represented to the university through these members. In the beginning of each academic session all the departments prepare an academic calendar which exhibits the action plan for the year. Participation in seminars, workshops, and faculty development programmes is added function for all the teachers. Many of the faculty members are appointed as external examiners in different examinations. Some of the Faculty members are selected to check the answer sheets of the state PSC. Playing the role of paper setters and papers evaluators of Shaheed Mahendra Karma Vishvavidyalay, Jagdalpur earlier our faculty members were also setting papers and evaluating papers for Pt. Ravishankar Shukla University, Raipur when our college was affiliated to it. Our college has one research guide and one non-teaching doctorate with two faculty members who have submitted their theses for the degree of Ph. D. in their respective subjects. some of the faculty members are NET and SET qualified (Six are from teaching staff and three from non-teaching staff).

The teachers of our college are in the practice of preparing teaching plans. They write daily diaries and sometimes they organise extra classes to complete their course. One of the teachers has the highest quality of Ph. D. in his subject while two of the teaching staff have submitted their these for the degree of Ph. D. Our college believes in a continuous and comprehensive evaluation system and to ensure the same objective, various departments conduct several activities to evaluate the students. Structured feedback on the curriculum is collected and analyzed. The report of the feedback is prepared and forwarding the same for action to be taken is a regular practice of the college.

| File Description                | Document                      |
|---------------------------------|-------------------------------|
| Upload Additional information   | <a href="#">View Document</a> |
| Link for Additional information | <a href="#">View Document</a> |

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

We try to follow the directions of the Higher Education Department as well as of the affiliating university regarding the academic calendar from the admission of the students to the final examination. Admission to the various programmes are materialized by adhering to the norms of the affiliated university and the higher education policy of the state of Chhattisgarh. Our university follows online and offline admission procedures in its affiliating colleges. The eligible students' list is made available in the college portal as well as registers are maintained in the respective college and interested candidates are advised to complete the admission procedure within the stipulated time period. We try to follow strictly the academic calendar and try to ensure the regularity of the classes. Suggestion and complaint box is also made available for the students if they have any problem regarding the conduction of the classes. They may also suggest for the betterment in this regard. It has not been made compulsory for them to mention their names with the suggestions and complaints. We try to resolve the issues on a priority basis. An orientation program is organized for all the students in the beginning of the session in order to make them aware of their code of conduct and about the available facilities in the college. An anti-ragging cell is being operated in the college. Anti-ragging forms are submitted by every student of the college to support anti-ragging practices where she takes an oath that she would not be involved in ragging activities.

We strictly follow the time schedule declared by the university and the Higher Education Department of the state government. The admission process is accomplished on time and we try to follow the instructions of the government. The NSS camps are organised by the college every year. Here also we do so in the scheduled time period. We try to follow the same with regards to the annual function and sports activities. in our college.

At the departmental level yearly, an academic calendar is prepared which reflects about the complete planner of semester/annual programs. The college has every essential facility such as ramps, signposts, newspaper stands and other basic requirements for the students.

The campus of Govt. Indaru Kenwat Girls' College, Kanker is entirely wi-fi enabled. Two classrooms are equipped with an LCD projector and one Conference hall enabling the teachers to conduct ICT classes for students. Faculty members adopt various innovative methods such as co-operative learning, brainstorming and experimental learning, and ICT classes for achieving successful and permanent learning. Grievances of students and staff members are redressed on time by the competent authority.

| File Description                | Document                      |
|---------------------------------|-------------------------------|
| Upload Additional information   | <a href="#">View Document</a> |
| Link for Additional information | <a href="#">View Document</a> |

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** A. All of the above

| File Description   | Document                      |
|--|-------------------------------|
| Institutional data in prescribed format  | <a href="#">View Document</a> |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View Document</a> |
| Link for Additional information  | <a href="#">View Document</a> |

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 40

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 02

| File Description                                   | Document                      |
|--|-------------------------------|
| Minutes of relevant Academic Council/ BOS meetings | <a href="#">View Document</a> |
| Institutional data in prescribed format            | <a href="#">View Document</a> |
| Link for Additional information                    | <a href="#">View Document</a> |

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 0

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description                     | Document                      |
|--------------------------------------|-------------------------------|
| List of Add on /Certificate programs | <a href="#">View Document</a> |
| Any additional information           | <a href="#">View Document</a> |
| Link for Additional information      | <a href="#">View Document</a> |

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 0

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description  | Document                      |
|---|-------------------------------|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View Document</a> |

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

Our college conducts various one day workshops for professional ethics, gender equality, human values, environment and sustainability into the curriculum.

The department of state police and some private groups organized some self-defence programmes for the students of our college for their safety. Various laws for girls' protection were told about under these programmes.

Our college has a written code of conduct to deal with the professional ethics for both students and the

college staff. Strict actions are taken if someone found disobeying it. To incorporate Human Values like sympathy for the poor and the weaker sections of the society and helping the persons in need the Youth Red cross and NSS units of the college come forward. The NSS unit of the college organizes special camps for the students which give them the opportunity to come into contact with the various sections of the society during the camps as they live there for a week. The Red cross unit of the college conducts regular blood group test camps where the students become aware of their blood groups. They are also told about the importance of blood donation and how they can help the persons who are fighting for their lives because of accidents or sickness. They are promoted to donate blood to the persons who urgently need their help. Participation of the students in various camp activities like *shram daan*, old books and clothes donation and cleanliness drives to keep our college clean develop social and human values and also support in the growth of the personality of the student.

The NSS unit of the college plays an important role in this regard. During the regular activities, the students are helped to become the real citizens of the state. Various activities show that there should be no difference between a male and a female. All have equal rights and there should be gender equality. The special camps are organised by the NSS unit in the nearby villages every year. There too the students try to spread the message of gender equality among the villagers during the cultural programmes organised in the evenings during the camps. The students are told about the importance of plantations during these camps. Symbolically, some plantations are also done with the participation of the villagers.

Every year students participate in plantation programmes on the occasion of world environment day. The forest department of the state government conducts some plantation programmes like **PAUDHA TUMAHAR DWAR YOZANA** in the educational institutes during the rainy season. Our college has been a part of the **VAN MAHOTSAV** programme in the last five years.

| File Description  | Document                      |
|---|-------------------------------|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 4.75

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 06      | 06      | 06      | 06      | 06      |

| File Description  | Document                      |
|---|-------------------------------|
| Programme / Curriculum/ Syllabus of the courses   | <a href="#">View Document</a> |
| MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship | <a href="#">View Document</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses  | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 55.23

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 285

| File Description  | Document                      |
|---|-------------------------------|
| List of programmes and number of students undertaking project work/field work/ /internships | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

| File Description   | Document                      |
|--|-------------------------------|
| Any additional information (Upload)  | <a href="#">View Document</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View Document</a> |
| URL for stakeholder feedback report  | <a href="#">View Document</a> |

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

**1.Feedback collected, analysed and action taken and feedback available on website**



- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

| File Description                  | Document                      |
|-----------------------------------|-------------------------------|
| Upload any additional information | <a href="#">View Document</a> |
| URL for feedback report           | <a href="#">View Document</a> |



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 80.44

##### 2.1.1.1 Number of students admitted year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 191     | 185     | 179     | 180     | 170     |

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 225     | 225     | 225     | 225     | 225     |

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 80.44

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 191     | 185     | 179     | 180     | 170     |

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

- First of all, the head of each department assesses the newly admitted students and identifies them as advanced learners and slow learners and registers them.
- The basis of seen along with the result of the previous classes, as well as the ability of students to learn and understand in a subject.
- The exam result is divided into three categories in which third class-( less than 45 %) is placed in slow learner and second-( more then 45 %) and first-( more then 60 %) are placed in advanced learner.
- After that, preparation is made by making a special strategy by the concerned departments.

#### To make the students of slow learner excellent, the college adopts the following process –

- 1.Extra classes are organized.
- 2.Doubt resolution classes are organized in which the same topic is discussed in which the students have doubts.
- 3.Effort is made to enhance the quality of the subject through unit test, field work, project work.
- 4.An attempt is made to explain the topic easily through examples.
- 5.Book are provided from the library and the students are registered in the N-List.
- 6.Due to the Wi-Fi facility in the college, students were easily getting the material selected to any subject.
- 7.Apart from this, counseling in done by concerned regarding various problems of the students.
- 8.Effort on made to enhance the skills of the students through group discussion, speech essay writing and quiz competition.
- 9.Guest lecturer are organized by the college from time to time through motivational video, workshop, seminars.
- 10.The mentor also discusses with the parents of the students, so that they can get the good environment at home as well.
- 11.PPT in organized to strong then the knowledge related.

#### The following method in adopted for advanced learner students –

- 1.Books are provided by the library.
- 2.Guidance related to various competition exams in given.
- 3.Participation in various competition is encouraged.
- 4.Have a group discussion.
- 5.Getting a case study done.
- 6.To book review.

| File Description                     | Document                      |
|--------------------------------------|-------------------------------|
| Upload any additional information    | <a href="#">View Document</a> |
| Past link for additional Information | <a href="#">View Document</a> |

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 34:1

| File Description           | Document                      |
|----------------------------|-------------------------------|
| Any additional information | <a href="#">View Document</a> |

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

**Govt. Indaru Kenwat Girl's College, Kanker** - is student oriented and very serious about quality of teaching.

All Faculties are very Serious about their classes.

Teacher's mainly focused on concept of topics.

**Method of teaching:-**

College arranged field project for geography, Biology, Zoology, Environmental Science.

Department of English and Hindi shares the experience of their subject through book reading competition Poetry written competition.

Department of science (zoology + botany + chemistry) conduct lab work. according to their practical text book

Department of Home science arranged many work shop, competition such as rangoli competition, salad competition, and craft making competition.

**Participative learning:-**

College conducts many programs with the help of student such as quiz competition. Hand Writing competition, day celebration such as ozone day (16 sep), Science Day (28 Feb) computer day (02 Dec) Department. of science + geography + Home science, conduct seminar program through PPT to improve their skills'

**Problem solving method**

All faculties are very serious about problem solving method. They encourage very much to student ask doubt question not only in class room but any free time.

Social problem also tries to solving by faculty member Complaint boxes checked by faculty In regular way.

| File Description                  | Document                      |
|-----------------------------------|-------------------------------|
| Upload any additional information | <a href="#">View Document</a> |
| Link for additional information   | <a href="#">View Document</a> |

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.****Response:**

The college administration persistently encourages the faculty member for adopting innovation and creativity in teaching and learning method.

Our college faculty used projector, smart board for teaching process.

Teaching faculty also active in what's app group of students for provided to you tube video made by them self.

small teaching video, Teaching faculty are very active in problem solving concept online classes with help of Google meet, WebEx Online classes are very helpful for students our college campus has a free Wi-Fi facility for the student audio – visual methods help the learners to make their matters easily.

College also conduct seminar (B.sc+ Home science) with help op PPT. computer are also available in lab for student to take advantage and solving their problem

We have resources library with N list facility, which is very helpful for student.

1. Teaching stuff conduct their classes with help of PPT seminar, smart board and project classes.
2. Advantage taken by students of Wi-Fi connection for study purpose.
3. Students during computer classes send the rest of the doubts let's clear it.
4. B.sc final year students also give projector classes one day in a month.
5. Being on end stale library, children get a lot of convenience.

| File Description  | Document                      |
|---|-------------------------------|
| Upload any additional information   | <a href="#">View Document</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">View Document</a> |

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 74:1

#### 2.3.3.1 Number of mentors

Response: 7

| File Description  | Document                      |
|---|-------------------------------|
| Upload year wise, number of students enrolled and full time teachers on roll. | <a href="#">View Document</a> |
| mentor/mentee ratio   | <a href="#">View Document</a> |
| Circulars pertaining to assigning mentors to mentees                          | <a href="#">View Document</a> |

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 98.67

| File Description  | Document                      |
|---|-------------------------------|
| Year wise full time teachers and sanctioned posts for 5years(Data Template) | <a href="#">View Document</a> |
| List of the faculty members authenticated by the Head of HEI                | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 21.71

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 3       | 3       | 3       | 3       | 4       |

| File Description   | Document                      |
|--|-------------------------------|
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template) | <a href="#">View Document</a> |
| Any additional information   | <a href="#">View Document</a> |

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 11.27

#### 2.4.3.1 Total experience of full-time teachers

Response: 169

| File Description  | Document                      |
|---|-------------------------------|
| List of Teachers including their PAN, designation, dept and experience details(Data Template) | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

#### Mechanism of internal assessment

The college has transparent and robust evaluation process in terms of frequency and variety in order to ensure transparency in internal assessment.

#### Mechanism of internal assessment –

1. Schedule of assessment, test sessional examination and assignment is given in academic calendar which is displayed will in advance.
2. Subject teacher display question blank important Question with Answer.
3. All the records and data bank of attendance in internal examination, question paper sheet maintained by the teachers.

4. Model answer and marking scheme is prepared by every subject before valuation.

#### Class assessment test –

- Unit test class text conducted by all subject teachers after valuation mark are displayed. Assessment copies are shown to the students.
- The performance of the student's is displayed on the notice board and communicated to the students.
- Personal guidance is given to the poor performing the students after their assessment.
- For transparent and robust for internal assessment the following mechanism are conducted.

1. Internal examination committee
2. Question paper setting.
3. Conduct of examination.
4. Result display.
5. Interaction with students regarding their internal assessment.

#### Sessional examination –

- Valuation is done by the subject teacher in 3 days. Answer sheets are shown to all the student put their signature on the answer sheets.

| File Description                | Document                      |
|---------------------------------|-------------------------------|
| Any additional information      | <a href="#">View Document</a> |
| Link for additional information | <a href="#">View Document</a> |

#### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

##### Response:

IQAC department is very alert about examination evaluation and student centric activities.

Principal sir briefs to faculty for examination evaluation system and process about P.O., C.O

College conducts home assignment, unit test, seminar, group discussion etc.

The college examination committee conducts internal exam in very proper way.

1. Notification is displayed prominently on the college website and on college notice boards.
2. All teachers updated student attendance record regularly base. Which is a very important of assessment.
3. Internal class test. Home assignment and project report discussed with students after Evaluation
4. Grievances from students taken by college very seriously.



5. Test number, number discussion moderated by department moderation committee.

**In brief the grievance is resolved in the following manner.**

- **Before examination –**

common grievances of students before the examination are late application from filing, receipt of admit card of examinations or wrong entries in the same.

In either case grievances are communicated to university examination section and resolved at the .... College exam cell helps students for living the application form.

- **During Examination –**
- **1. Internal examination —**

During internal examinations if any student finds discrepancy in question ey data given in question in insufficient or option are repeated out of syllabus question committee at university takes cognizance and resolves the grievance.

- **2. Theory Examination –**

College instant reports of university examination section, if there are any grievances regarding question paper of any subject.

| File Description                | Document                      |
|---------------------------------|-------------------------------|
| Any additional information      | <a href="#">View Document</a> |
| Link for additional information | <a href="#">View Document</a> |

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

**Response:**

The results will be better and the education would be fruitful if the teachers and students are aware of the learning outcomes and programme outcomes. Obviously, the teachers will teach in a better manner if they are knowledgeable of the expectations of the students. They will try to achieve those targets. The college has clearly stated on its website the learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students: -

- Hard/Soft Copy of the syllabus and Learning Outcomes are available in the departments for ready reference of the teachers and students.

- Soft Copies of the Curriculum and Learning Outcomes of Programs and Courses are also uploaded on the institution's website for reference.

| File Description  | Document                      |
|---|-------------------------------|
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View Document</a> |
| Upload any additional information                       | <a href="#">View Document</a> |
| Paste link for Additional information                   | <a href="#">View Document</a> |

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The attainment of program outcomes and course outcomes are continuously evaluated at various parameters. On the basis of results of internal and external examinations, the course outcomes are directly evaluated. The result reflects the learning outcome of the student and thus by analyzing the results, teachers identify the slow learner and advanced learner and pay attention accordingly. The overall results of the college reflect the program outcome of the knowledge of the student of that particular session. Evaluation of the course outcome can be reflected by seminars, assignments, projects, field works etc. Monitoring is done by the IQAC and the Principal arranges meetings with faculties and instructs them to make arrangements for future improvement. The mission of the college is to make good citizens for the society and to empower women students as they are the future of tomorrow. Also, to make them Academically strong with full of confidence having strong will power and to develop innovative initialization in works. The whole mechanism of the college works in this direction through curricular, co- curricular, extra-curricular and social activities. Achievers of these fields are honoured on different platforms so that the other students are motivated in this direction. The evaluation of the girls can be done through their result. The number of girls students increases every year. The teacher evaluates students to move towards higher studies like postgraduate programs. They are also motivated for the competitive examinations like NET, SET, UPSC, PSC, VYPAM, BANKING etc. Many of the ex- students are now working women in different fields. Social evaluation is done by the NSS unit and motivational lectures to that they remain intact to their social values and ethical culture of the country.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for Additional information | <a href="#">View Document</a> |

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 96.69

**2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 169     | 157     | 113     | 92      | 86      |

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 171     | 159     | 117     | 103     | 86      |

| File Description   | Document                      |
|--|-------------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View Document</a> |
| Upload any additional information  | <a href="#">View Document</a> |
| Paste link for the annual report   | <a href="#">View Document</a> |

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

| File Description   | Document                      |
|--|-------------------------------|
| Upload database of all currently enrolled students (Data Template) | <a href="#">View Document</a> |

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 13.33

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 2

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

**3.1.3.2 Number of departments offering academic programmes**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 14      | 14      | 14      | 14      | 14      |

| File Description                              | Document                      |
|---|-------------------------------|
| List of research projects and funding details | <a href="#">View Document</a> |

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

The institution has created an ecosystem for Innovations. some examples of them are as follows:

- Career Guidance: - Special awareness programme sessions are usually conducted by career guidance team or RUSA which helps the students to move on to the right direction with start their careers. Different workshops were also organised by RUSA and college administration in terms of the personality development.
- Webinar:- There are some webinars are organised in our college in collaboration with different organization such as national webinar was organised on Digital Free Financial Education Awareness by Bombay Stock Exchange in collaboration with Home Science department and NSS Cell. Also Online Quiz on Anti-Drug Abuse was organised in collaboration with RED RIBBON CLUB and ECO-GREEN CLUB. These webinars are very helpful for our student in terms of their increasing knowledge on financial education and harmful effect of drugs in our life.
- Research Facility:- our college is a research centre of Hindi subject. There are 4 research scholars are registered for research work under Hindi Department. And now they have probably submitted their research thesis. So our college is a best institution for research in Hindi subject. Since there are no well furnished or equipped laboratory in our college so we are not able to provide research in science department.
- Geography, Botany, Sociology, Home Science departments take a drive for educational tour, field trip, project work etc. to various geological places, nearby villages where students are able to know the facts about the environment, problems of various issue related to villagers. Due to the field trip in villages they are able to think the problems faced by villagers and try to solve their problems.
- The Home Science department teaches students to make various things from the waste materials due to which students are able to make some innovative things from the waste materials.
- Every year our college organises annual day programme where debate competition or quiz competitions are organised on various topics which are very useful for their overall development for their future perspective.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 1

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 1       | 0       | 0       | 0       |

| File Description                               | Document                      |
|--|-------------------------------|
| Report of the event                            | <a href="#">View Document</a> |
| List of workshops/seminars during last 5 years | <a href="#">View Document</a> |

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 5

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 10

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 2

| File Description   | Document                      |
|--|-------------------------------|
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc | <a href="#">View Document</a> |
| Any additional information   | <a href="#">View Document</a> |

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the

**last five years**

**Response:** 1.35

**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 06      | 02      | 05      | 03      | 04      |

**File Description**

**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

Any additional information

[View Document](#)

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.61

**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00      | 02      | 02      | 01      | 04      |

**File Description**

**Document**

List books and chapters edited volumes/ books published

[View Document](#)

Any additional information

[View Document](#)

### 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

The College has made a noteworthy contribution to the society and environment by making a participation



to promote the College-Neighbourhood-Community network. Major emphasis is given on students' engagement, service orientation and holistic development of students contributing to good citizenship. NSS unit and a team of committed faculty members engage students in the community development programmes. Rural India has been facing uncleanness, unhygienic, malnutrition conditions and the most important problem is open defecation. Lack of awareness is noted among the villagers about such problems as health, cleanliness and diseases. Our NSS unit works for solving such social problems. Open defecation problems may cause several communicable diseases in rural localities and polluted areas. To solve this problem NSS unit and College has decided to aware people at the adopted and camp site village. For abatement with deforestation and pollution problem NSS unit focused on tree plantation among villagers. Our NSS volunteers actively participate in the rallies on AIDS awareness organised by the Red Ribbon Club of our institution and also conduct expert talks on HIV and female foeticide issues for the students. Annually, the NSS unit organizes health camps, blood tests and haemoglobin estimation camps in collaboration with government and non-government organizations. Also, physicians are invited to deliver their talk on health, nutrition and girls' related issues. These activities among students make a positive impact on health awareness and personal hygiene. Working together with other individuals, students learn to negotiate, communicate, manage conflict and lead others. Such programmes sensitize the student volunteers towards the social issues and take the challenge of the lesser privileged sections of the society. By involvement in these extension and outreach activities, the students develop critical thinking skills and time management. Working outside the college campus and with diversified social groups of people allows students to gain more self-confidence, autonomy, and appreciation for others. These activities help them to become good leaders and well-mannered citizens. A number of steps were taken by the National Service Scheme Cell of Government Indaru Kenwat Girls College Kanker to develop personalities and develop creativity in the students. The student volunteers visit neighbouring localities and conduct various activities regularly. Details of a few programmes are given below:

Blood donation awareness camp strengthens the sense of empathy and compassion among donors and also instils in them a sense of commitment and ethical responsibility. Programmes on women empowerment create awareness among girl students of their condition and their rights and among a sensitivity towards problems of women, leading to lessening of gender bias and patriarchal prejudices. All this leads to informed, balanced and responsible citizenship. The activities listed above are indicators of the manner in which multiple issues of social, political and economic significance are discussed and dealt with in order to create sensitivity and understanding among students and contribute to the balanced development of their personality, so that committed and ethically informed citizenship is created.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

### **3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response: 5**

#### **3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**



|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 02      | 01      | 02      | 00      | 00      |

| File Description   | Document                      |
|--|-------------------------------|
| Number of awards for extension activities in last 5 year | <a href="#">View Document</a> |
| e-copy of the award letters                              | <a href="#">View Document</a> |

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response:** 258

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 59      | 64      | 72      | 46      | 17      |

| File Description   | Document                      |
|--|-------------------------------|
| Reports of the event organized   | <a href="#">View Document</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the last five years | <a href="#">View Document</a> |
| Any additional information   | <a href="#">View Document</a> |

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 22.57

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 132     | 157     | 146     | 72      | 20      |

| File Description  | Document                      |
|---|-------------------------------|
| Report of the event   | <a href="#">View Document</a> |
| Average percentage of students participating in extension activities with Govt or NGO etc | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

### 3.5 Collaboration

#### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response: 0**

##### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 0       | 0       | 0       | 0       | 0       |

| File Description  | Document                      |
|---|-------------------------------|
| Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship | <a href="#">View Document</a> |

#### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response: 32**

##### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 5       | 14      | 13      | 0       | 0       |

| <b>File Description</b>   | <b>Document</b>               |
|---|-------------------------------|
| e-Copies of the MoUs with institution/<br>industry/corporate houses   | <a href="#">View Document</a> |
| Details of functional MoUs with institutions of<br>national, international importance, other universities<br>etc during the last five years | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Govt. Indaru Kenwat Girls' college, Kanker was established on 25 July, 1989. It is spread in an area of 17.25 acres of land and the college building is double-storeyed which is constructed in an area of 2304 square metres. The college building is spacious with adequate furniture, green boards and classrooms. At present, it has 15 spacious classrooms, two smart classes, a conference hall, a staff room, an office, 5 toilets and a principal room with all supportive aids and facilities. The college has a playground where the students play different types of games.

The college has a surrounded open area on the ground floor. The open area is enough to accommodate approximately 300 students, is used to conduct cultural, sports and academic activities. The entire college building is equipped with Wi-Fi network, CCTV camera is installed on the college campus.

**Classroom-**There are 15 spacious classrooms. The classrooms are well equipped with sufficient furniture, LED lights, green boards and ventilators.

**Laboratory:** Botany, Chemistry, Zoology, Geography and Home science laboratories are available in the college. These labs are provided with requisite equipment for the conduct of practical experiments and examinations.

**Library-** The college has N-List connectivity (INFLIBNET) for students and staff members. The college library has 14128 books including reference books, textbooks and magazines. Apart from this competitive exam books for the competitions organised by UPSC, CGPSC NET, SET, Vyapam, Banking, SSC are also available. The library has 5 computers with an internet connection. It has a reading room with newspapers and magazines.

**Smart classroom:** There are two digital classrooms equipped with whiteboards including projectors

**Conference Hall:** The college has a conference hall. It is used to conduct meetings, seminars and academic activities

**Computer Lab:** – Computer lab has 5 computers with an internet facility

**Other Facilities:** - 2 RO water purifiers, 2 water coolers, sports facilities. fire extinguisher, ramp and a wheelchair. 2 printers, 2 photocopier machines and 2 inverters, public address (Mike) system etc.

**Other Rooms** –IQAC Room, Departmental rooms, NSS room, Sports room, Examination cell.

The college has a common room for girls. It is kept clean, fresh and hygienic and provided with a sanitary pad vending machine. The purpose of a common room facility for girls is to create a stress-free environment for our students.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

The institute focuses on the overall development of the students. The institute encourages students to participate in various activities and facilitates them to develop their leadership qualities and ensure skills such as team spirit and personality development. The institute has 3913 square metres playground for outdoor games. Cultural activities are conducted in the open stage area within the campus and there are various cultural and sports activities conducted in the institution.

**Sports and Games:** - The institute has developed the facility for sports and games. The sports officer ensures the students' active participation in various sports competitions. The institute has a badminton court and some indoor games may be played here like chess, carrom and table tennis.

An open playground is provided for the students to play outdoor games such as kabaddi, kho - kho, volleyball, handball and badminton. The games are played under the guidance of the sports officer. A first aid box is available for the primary treatment of the students if they get injured during their practice sessions. The institution encourages students to participate in inter and intra college, university and state level competitions. The institution organizes intra-college sports competitions every year during annual functions and winners and runners up are facilitated with medals and certificates. Many students have represented the college in the university-level tournaments. Some players had the chance to show their calibre at the national level also.

##### Cultural Activities-

The cultural committee of the college motivates students to participate in cultural and extracurricular activities. The committee conducts the annual function in the college and conducts many programs Chhattisgarhi folk dance, folk song, drama, singing, dancing, Mehendi, rangoli, painting, hair-designing, quiz, debate, model and poster making, essay writing, slogan writing, Nukkad Natak etc. are included in the annual function of the college. Most of the students actively participate in the annual function. The institute gives medals and appreciation certificates to winners and participating students and volunteers.

There is no Gymnasium in the college but the college administration has sent proposals for open gym and indoor gym to the higher education department of our state government.

Two senior professors of the college are respective trainers of "Rajya Yog Aayog". They provide training in the district yoga camps, organized by the district administration and various institutions. The institute

celebrates International Yoga Day and it organized yoga camps in the college and NSS camps. Students actively participate in Yoga practice.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 20

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

| File Description  | Document                      |
|---|-------------------------------|
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View Document</a> |
| Paste link for additional information   | <a href="#">View Document</a> |

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 100

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1.756   | 1.187   | 0.739   | 7.351   | 315.885 |

| File Description   | Document                      |
|--|-------------------------------|
| Upload Details of budget allocation, excluding salary during the last five years (Data Template) | <a href="#">View Document</a> |
| Upload audited utilization statements  | <a href="#">View Document</a> |
| Upload any additional information  | <a href="#">View Document</a> |

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

Library automation is a continuous process. The library of the college is partially automated with KOHA Version software. The library of the college has textbooks, reference books, magazines, e-books, e-journals, newspapers and competitive examination books.

Our college procured the N-list subscription. It is a subscription from the INFLIBNET centre. This membership is a step in the right direction for online access to different study material and journals.

E-resources like INFLIBNET'S N-list not only fulfil the academic necessities of the students but also help in the development of the personality of the students by extracting their skills in debates, interviews, group discussions etc. through the supply of relevant study materials.

The library has 14128 textbooks and reference books. Books are arranged subject-wise and systematically for library management. It has a reading room with internet-connected computers.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for Additional Information | <a href="#">View Document</a> |

### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: C. Any 2 of the above

| File Description   | Document                      |
|--|-------------------------------|
| Upload any additional information  | <a href="#">View Document</a> |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template) | <a href="#">View Document</a> |

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)****Response:** 0.53**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 0.10600 | 0.300   | 0       | 1.338   | 0.885   |

| File Description   | Document                      |
|--|-------------------------------|
| Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template) | <a href="#">View Document</a> |
| Audited statements of accounts   | <a href="#">View Document</a> |
| Any additional information   | <a href="#">View Document</a> |

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year****Response:** 8.47**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 45

| File Description                                  | Document                      |
|---|-------------------------------|
| Details of library usage by teachers and students | <a href="#">View Document</a> |

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

IT facilities are also available in the college. The entire college campus is Wi Fi zone. Earlier the speed of Wi-Fi was 50 mbps Which has been upgraded to 200 mbps speed Wi-Fi facility to support students and faculties to carry out their academic and curricular activities.

The Seminar Hall is well equipped with wi-fi connectivity and a projector with a computer.



The Class wise What's app groups of students have been created in which online classes information and study materials and subject-related videos are shared in the groups. The link to attend the Class is sent to the group and the students join the sessions through the links provided.

The College has a website in which all the information related to the college is available like timetable, syllabus, questions papers, academic calendar etc. is uploaded in the website. Apart from this, all the activities related to important notice, cultural programmes, sports and educational activities in the college are uploaded on the website from time to time.

The Computer Lab has 5 computers. These are connected with wifi. Students get basic knowledge related to computers and can access study materials also.

In the College, Botany, Home Science and Zoology labs have personal computers to make the teaching-learning process interesting and effective. Students can also use in their respective departments.

There is a computer in the office which is connected to the internet. All the office work of the college are done by these computers. There are 2 printers, 2 photocopy machines, 2 invertors etc.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 27:1

| File Description                  | Document                      |
|-----------------------------------|-------------------------------|
| Upload any additional information | <a href="#">View Document</a> |
| Student – computer ratio          | <a href="#">View Document</a> |

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 750 MBPS

| File Description   | Document                      |
|--|-------------------------------|
| Upload any additional Information  | <a href="#">View Document</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View Document</a> |

### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 88.49**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 3.385   | 1.828   | 0.602   | 0.989   | 2.484   |

| File Description  | Document                      |
|---|-------------------------------|
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View Document</a> |
| Audited statements of accounts  | <a href="#">View Document</a> |

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

The college tries the maximum utilization of the physical, academic and support facilities available for the development of the students. The college has policies and procedures for the maintenance and utilization of infrastructure facilities. The staff council and other committees are responsible for decision-making related to physical and academic facilities.

Stock verification of all the items in the college is carried out every year. The college development and purchase committee are authorized to do repair and maintenance if required. Instruction is displayed outside the classroom to maintain silence in the corridor, electrical equipment are switched off after use. The students are oriented to take care of college property and energy saving.

**Computer:** Computers are password protected and used for academic purposes. Anything not related to the curriculum is not allowed to be downloaded. Computers are shut down after their use. The computers are managed properly. Their software and antivirus systems are maintained and upgraded.

**Library:** The library is marked as a "Silence zone". The library has a reading room with internet-connected computers. Books are given for a limited time after students show their valid college ID cards. ST, SC and BPL students are given books at the time of examination and are taken back after their examination because this is a remote and tribal area. The library advisory committee supervises the need of the library and meets as and when required to make library purchase. Now the purchase of books are made with the consultation of the concerned departments." Write off " of old editions, damaged books are done according to the relevant provision. Books are purchased from the allotment of the government and '

Janbhagidari Samiti'.

**Laboratory:** All laboratories are maintained by the laboratory staff. Cleaning and maintenance of all equipment are done in laboratories. Solid waste management is done as per government norms. Safety measurements and important instructions about the use of Chemical, equipment are displayed inside a laboratory. The fire extinguisher is placed in the corridor for emergencies. The Major maintenance if major breakdowns, if required is carried out by external agencies. Now the purchase of new equipment, raw materials and chemicals for the laboratory are made with the consultation of the concerned departments.

Cleanliness of classrooms, conference hall and smart classes are maintained on regular basis. Working condition of audio system, LCD Projectors etc. is done on regular basis.

Maintenance of other support systems and regular cleanliness of corridors washrooms, classrooms, laboratories and premises is done. The sanitization of washrooms is done on regular basis. Greenery is maintained and clean and hygienic drinking water is available in the institute. Water coolers are maintained and cleaned on regular basis. Sports facilities are maintained by the sports committee and the sports officer.

**At the beginning of every session: -**

- 1) Class facilities such as LED light, fans and furniture, LCD Projectors availability of internet connections are inspected.
- 2) Working conditions of computers, devices and equipment are ensured.
- 3) Cleanliness Committee of the Institute inspects the facilities like toilets, class rooms and corridors
- 4) Library Committee ensures maintenance of the library.
- 5) Stock Verification activity is done at the end of each session.
- 6) The general maintenance and keeping up of infrastructure facilities are the responsibility of the institution subject to the availability, allotment of funds from the government. Minor maintenance and repairing is carried out utilizing the funds of “**Janbhagidari Samiti**” with prior approval.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 45.61

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 269     | 251     | 200     | 160     | 149     |

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.65

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 39      | 0       | 0       |

| File Description   | Document                      |
|--|-------------------------------|
| Upload any additional information  | <a href="#">View Document</a> |
| Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View Document</a> |

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

| File Description  | Document                      |
|---|-------------------------------|
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |
| Link to Institutional website   | <a href="#">View Document</a> |

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 28.65

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 135     | 236     | 162     | 49      | 73      |

| File Description  | Document                      |
|---|-------------------------------|
| Number of students benefited by guidance for competitive examinations and career counselling during the last five years | <a href="#">View Document</a> |
| Any additional information  | <a href="#">View Document</a> |

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

| File Description   | Document                      |
|--|-------------------------------|
| Upload any additional information  | <a href="#">View Document</a> |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View Document</a> |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View Document</a> |

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description  | Document                      |
|---|-------------------------------|
| Details of student placement during the last five years (Data Template) | <a href="#">View Document</a> |

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 115.79

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

**Response:** 154

| File Description   | Document                      |
|--|-------------------------------|
| Upload supporting data for student/alumni                          | <a href="#">View Document</a> |
| Details of student progression to higher education (Data Template) | <a href="#">View Document</a> |

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description  | Document                      |
|---|-------------------------------|
| Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template) | <a href="#">View Document</a> |

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

#### 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at



**university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| 0       | 0       | 0       | 0       | 0       |

| File Description  | Document                      |
|---|-------------------------------|
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year | <a href="#">View Document</a> |

### **5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

#### **Response:**

**Yes, college facilitates student's representation and engagement in various above mentioned activities.**

Students are members in various committees of the institution like Jan Bhagidari Samiti, IQAC committee, Anti-ragging and Committee against Sexual harassment, Library and Sports Committees. They attend every meeting as members and contribute to the holistic development of the college.

#### **Students Union**

There is an active students union that consists of the student council and activity committees. The Principal of the college is Patron of the student union and a senior professor is in charge of this union. The composition of the students union is as follows:

#### **1. Student Council:**

1. President
2. Vice-President
3. Secretary
4. Class representative of each class and section

#### **2. Activity Committees:**

1. Cultural committee



2. Science club committee
3. Sports committee
4. Swachchata committee

**Office bearer and Selection:**

The Student union is formed in every session in accordance with the ordinance of Bastar University Jagdalpur and the department of Higher Education of the government of Chhattisgarh. The formation of the student union may be by election or nomination. As per the university ordinance, elections were held in the year 2015, 2016 and nominations were done in the year 2017. As there were no notifications announced in the sessions 2018-19 and 2019-20, the student union was not formed in these sessions. The student council plays a vital role in the administrative and academic activities.

**Activities:**

The student council consists of students from all streams of college to represent the whole students. The major activities of union include organization of annual sports, conduct of annual cultural programs. The union also arranges social awareness activities as "Run for unity", "Swachhta Mission Campaign", "Environment Consciousness (ban of polythene in daily use - Plastic free campaign)", Swachh Bharat Summer Internship Program, Biodesposal waste management, Nukkad on cleanliness, tobacco and alcohol consumption, different Social issues, "Thank You Anganwadi Didi Abhiyan", Voters awareness program and demo, Gender Sensitization Workshop, Cycle rally Awareness, Conducting competitions for children in village schools, Yoga and Pranayam Camp, Essay writing on Youth and National Development in India, Cleanliness in tribal village Play Card Rally, Various Events and Day etc. In meetings of different committees, the members of student union are included for sharing their problems and suggestions. The union plays an active role in all co-curricular and extracurricular activities of college. The members meet the Principal frequently to provide and discuss the feedbacks on various college matters. The same is reviewed and appropriate action is taken by the management to improve the conditions.

They also organize college week, freshman social and farewell and other activities. In the academic section they involve in organizing programmes like debating, cultural literary competition, quiz and other activities. They also represent the college in youth festival and other important events. The NSS organize various programmes- road safety rally, Women's day celebration, Environment Day celebration etc. and other activities. Besides these the students actively participates in the events/ programmes organised by the following committees/ Bodies- Gender-Sensitisation Cell, Disciplinary Action Committee, NSS Unit, Red Ribbon Club, Red Cross, Eco Club, UNICEF blue brigade, Cultural Programmes Committee (formed for specific occasion) Personality Development Cell, Library Committee.

**Funding:**

There is no external funding for the council and the college provides them.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 10.6

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 14      | 14      | 13      | 12      |

| File Description  | Document                      |
|---|-------------------------------|
| Upload any additional information   | <a href="#">View Document</a> |
| Report of the event   | <a href="#">View Document</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template) | <a href="#">View Document</a> |

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The contribution of the alumni for the growth and progress of the college is immeasurable. They offer student support services by way of counselling, guidance and lectures. The association also serves as a fruitful adviser towards the growth and development of the College by participating in various events of the college. The alumni association of the college is new and has been constituted recently. It is yet to get registered. The first meeting of the alumni was organized on 17 Feb 2021 in the seminar hall of the college to formally form the alumni association of the college. The second meeting of the alumni was organized on 06 Aug 2022. In the meeting, the following body of the association was unanimously nominated which in its first meeting has given assurance to work for the improvement of the academic ambience and overall growth of the college:

**Following Alumni Association formed for the year 2020-21**

| Sr. No | Name           | Designation    | Contact No. |
|--------|----------------|----------------|-------------|
| 1.     | Neeta Netam    | President      | 7354266735  |
| 2.     | Kirti Kunjam   | Vice-President | 7828393337  |
| 3.     | Heena Sahu     | Secretary      | 7067154605  |
| 4.     | Kirtika Sahu   | Vice-Secretary | 7828047985  |
| 5.     | Anuradha Netam | Treasurer      | 9340704460  |
| 6.     | Mamta Sen      | Member         | 9926124388  |
| 7.     | Garima Pathak  | Member         | 7974153866  |
| 8.     | Seema Parihar  | Member         | 9826135048  |
| 9.     | Mamta Solanki  | Member         | 7999965152  |
| 10.    | Barkha Dubey   | Member         | 7909394919  |

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

**5.4.2 Alumni contribution during the last five years (INR in lakhs)****Response:** E. <1 Lakhs

| File Description                    | Document                      |
|-------------------------------------|-------------------------------|
| Upload any additional information   | <a href="#">View Document</a> |
| Link for any additional information | <a href="#">View Document</a> |

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Vision

The vision of the college is to serve the education equally to all the students. The majority of the students enrolled in this college belong to the scheduled caste, scheduled tribe and OBC. They belong to rural background and below poverty level. The institution intends to develop moral values as well as empower girls through quality education and meaningful learning process.

##### Mission

- To provide sufficient opportunity for women in Higher Education
- To assure all-round development of our girls.
- To provide social awareness among girls.
- To make them understand the actual meaning of life.
- The mission of the institution is to provide higher education facilities to the girls coming from villages.
- To empower women for nation-building.

##### Core Values of the Institution

- To educate and empower girls of rural backgrounds to make them self-reliant.
- To develop qualities of social, moral and creativity in students.
- To make students good and responsible citizens.

The governance of the institution is reflective of an effective leadership in tune with the vision of the institution. The Principal involves all the teachers in the academic activities and administrative duties of the college. All the permanent faculty are members of the Staff Council, IQAC and various committees. All the members actively participate in the staff council meetings and suggest measures for teaching and learning which plays a key role in the policy making of our college. The college promotes a culture of participative management by forming various committees which also includes student representatives.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

**Response:**

Govt Indaru Kewat Girls College, Kanker has an active involvement of each and every staff member in smooth conduction of overall academic and administrative responsibilities. The College administration has formed number of committees which include permanent staff, Guest faculties, office staff and students depending on the nature of committees. **Staff council/ IQAC/NAAC /Grievance Redressed/Internal Compliance and Planning and Implementation committee/** are responsible for monitoring of academic and administrative responsibilities.

**Examination Cell:**

Examination Cell is one of the examples of decentralization and participative management. It follows them annual of examination system which has been prepared as per the guidelines of UGC and Ordinance and Regulations of Shaheed Mahendra Karma University Bastar, Jagdalpur. The principal of the college is the Chief Controller, for Examinations. In this centre, exams are conducted in three shifts. There is one superintendent and one assistant superintendent in the first shift. the same is the case with the second and shifts. Sometimes there is a provision of an additional assistant superintendent if the number of examinees is bigger. Two Clerical Staffs and two class IV employees also engage in the exam cell. Major roles are summarized below:

**Preparation of consolidated timetable and seating capacity of the college.**

Preparation and smooth Conduction of University Theory and Practical examination. Dispatching of answer sheets of theory exams for valuation.

Tabulation and record keeping of attendance /UFM cases/Invigilators remuneration/question papers.

Certifying the attendance in case of result held due to faulty attendance marking at the university level.

**Purchase committee:**

The purchase committee involves faculty members of the college. The committee works for efficient management of the funds received from the state government for purchasing furniture, chemicals equipment, office equipment etc as per the guidelines of the state purchase rules.

**Sports committee:**

The sports officer makes a sports committee. This committee regularly notifies the students of upcoming sports events and also trains the potential students for intercollegiate and other activities hence students from the college are regularly getting awards at inter-college events and also on higher levels.

**Admission committee:**

The admission committee revises the prospectus of the college for offline/online admission and prepares a merit list as per reservation and instruction received from the dept of higher education & University and checks the documents submitted by the student for admission.

**Anti-ragging squad, discipline committee, anti-sexual harassment committee:**

Anti-ragging squad, discipline committee, and anti-sexual harassment committee members regularly keep an eye to check any such nuisance in college. Also, students are instructed at the beginning of each session (induction program) on the code of conduct for students while in campus. Also sudden inspections are done to check the discipline and cleanliness of classes.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

**6.2 Strategy Development and Deployment****6.2.1 The institutional Strategic / Perspective plan is effectively deployed****Response:**

Keeping in view the mission and vision of the institution the faculty and students of the college devote themselves in various activities. Being the only girls' college in the district, it is the duty of the institution to excel in girls' education and set an example in front of the society. The majority of our students are coming from rural and low economic profiles and are often the first generation to avail higher education in their families. Hence, our college feels a need for their all-around development by incorporating extracurricular activities, sports and extension activities to make them confident and responsible citizens.

The perspective plan is developed following the procedure of involving the teachers, students and members of various committees of the college. in the field of academics the college has demanded of post-graduation classes in botany and zoology. To upgrade the infrastructural facilities, our future plan is to establish an auditorium, staff quarters, a girls' hostel and a canteen for students.

| File Description                                       | Document                      |
|--|-------------------------------|
| Upload any additional information                      | <a href="#">View Document</a> |
| strategic Plan and deployment documents on the website | <a href="#">View Document</a> |
| Paste link for additional information                  | <a href="#">View Document</a> |

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.****Response:**

The organizational structure of the college includes the principal as the administrative Head of the Institution. Academic staff includes 31 sanctioned posts which are as followed: Professor 02 (filled 00) & Assistant Professor 11 (10 Filled). Non-teaching Staff includes One Librarian (1 filled), One Sanctioned post for Sports Officer, (1 filled )1 sanctioned post for Assistant grade II (1 filled) and two posts for assistant grade III (01 filled), 3 sanctioned posts for Lab technician (03 filled), Five sanctioned post for Lab Attendant (01 filled). and two sanction posts for Peon (filled 01) and one sanction post for Sweeper (filled 01) and one sanction post of watchman (01 filed) as Class IV employees.

The Directorate of Higher Education is the principal authority as it is a Government Institution and all the academic and administrative decisions are taken by the principal. The college follows the guidelines and ordinance so fits Affiliating University, Shaheed Mahendra Karma Bastar University, Jagdalpur and UGC, New Delhi. The staff council, finance committee, internal compliance committee, grievance redressal committee and Internal Quality Assurance Cell (IQAC) help the principal in managing the academic and administrative responsibilities of the institution.

A number of committees including SC/ST/Minority Cell, Scholarship committee, Anti-Ragging and Discipline committee, grievance redressal and internal compliance committee were formed on IQAC initiative for proper management of administrative responsibilities. The college has an Internal Examination Committee that monitors the regular conduction of internal examinations, evaluation and related data management. The University Exam Cell is headed by the principal as Senior Centre Superintendent and one permanent faculty as Centre superintendent for other shifts (morning and evening). He is assisted by one assistant superintendent, office staff and supporting staff.

At the beginning of the session, the staff council meeting is held to discuss and form academic calendar, syllabus, change in curriculum (if any), and methods of evaluation new introduction of teaching-learning methods. The purchase committee deals with the budget estimates relating to the grants received/receivable from Department of Higher Education and income from fees collected, etc to undertake purchasing as per CG purchase rules and regular internal examination of the accounts.

Sports Committee, Admission Committees, Anti sexual harassment Committee, Career Counseling and Placement Cell, Anti-Ragging Committee, Student Union Committee, NSS and Youth Red Cross unit take care of other auxiliary responsibilities. The whole set up is for the welfare of the students who can approach anyone and anytime for help.

The service rules for teachers and non-teaching staff are as per UGC and the State Government. Recruitment of teachers in college is made through Chhattisgarh Public Services Commission. Guest faculties are selected on the merit basis as per rules of UGC and Director of higher Education. Teachers are promoted as per UGC regulations through Directorate of Higher Education. The staffs submit their grievances, if any, to the principal. The grievances of students are redressed by the Grievance Redressal Cell and the Principal.

| File Description                              | Document                      |
|---|-------------------------------|
| Upload any additional information             | <a href="#">View Document</a> |
| Paste link for additional information         | <a href="#">View Document</a> |
| Link to Organogram of the Institution webpage | <a href="#">View Document</a> |

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

| File Description  | Document                      |
|---|-------------------------------|
| Screen shots of user interfaces   | <a href="#">View Document</a> |
| Details of implementation of e-governance in areas of operation, Administration etc | <a href="#">View Document</a> |

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

As the College is a government institution, only government welfare schemes are applicable for the teaching and non-teaching staff. The State Government has framed many acts/rules & regulations for effective welfare measures for their employees and these rules are amended/updated time to time. All the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures include: Civil Service Conduct rules, Anukampa Niyukti, Chhattisgarh Pay Revision Rules, Rules for Various Allowances, Chhattisgarh Civil Service Medical Reimbursement Rule, Travelling Allowances, Family Benefit Rules Chhattisgarh Civil Service (Leave) Rule 2010, Chhattisgarh Civil Service (Promotion)Rule2003, Chhattisgarh State (Retirement)Act2012, Chhattisgarh State (Pension) Rules and Contributor Pension scheme (CPS) for employees appointed after 2004 .

**Allowances:** Dearness Allowance Travelling allowance, Tribal allowances, House Rent Allowance, Washing Allowance (Only for Class IV), Medical Allowance (Only for Class III & IV Optional), Medical Reimbursement, Festival Advances for Class III & IV Employees, Pension & Family Pension

**Leaves:** Casual Leave (13 Days), Special casual (7 days), Optional leave (03), Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year for Teaching staff and 30 days per year for non-teaching staff), Maternity Leave (6Months) Paternity Leave (15Days), Study Leave (max2Years), Teacher Fellowship (for Teaching Staff) and Summer/ Winter Vacation (for Teaching Staff).



**Remuneration:** Honorarium for Centre superintendent, Invigilation, evaluation, paper setting and as external examiner and supporting office staff have given as per university rules.

**Salary:** The teaching staff and non-teaching staff receive salaries from the CG State Government, according to the seventh pay scale of the University Grant Commission. The Teaching staff can also avail Teacher Fellowship of UGC to pursue research and the CG State Government and the college authorities give them full support. The non-teaching is also receiving seventh pay scale and promotion benefits as per the CG State Government employees of the other departments.

**Pension and Family Pension** schemes are there for the employees appointed before 2004 and Contributory Pension Scheme (CPS) are given for employees appointed after 2004. As per CG State Government Rules, a Compassionate appointment is given to a family member on the death of any employee. Salary advances are given to the needy staff. Free uniforms/allowance is provided for Class IV employees.

**Other effective Welfare measures:** Child Care leaves (730 days) under the special conditions as per CG State Government Rules, Allotment of Government Quarter on request and availability and Gratuity.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description   | Document                      |
|--|-------------------------------|
| Details of teachers provided with financial support to attend conference, workshops etc during the last five years | <a href="#">View Document</a> |

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 0.6**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 01      | 01      | 01      | 0       |

| File Description   | Document                      |
|--|-------------------------------|
| Upload any additional information  | <a href="#">View Document</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff | <a href="#">View Document</a> |

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).****Response:** 6.67**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2       | 1       | 1       | 1       | 0       |

| File Description   | Document                      |
|--|-------------------------------|
| Upload any additional information  | <a href="#">View Document</a> |
| IQAC report summary  | <a href="#">View Document</a> |
| Details of teachers attending professional development programmes during the last five years | <a href="#">View Document</a> |

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

Yes, Annual Self-Assessment Performa based on the directives of UGC has been prepared by the Department of Higher Education of Chhattisgarh Government. Thus, Performance based Appraisal System (PBAS) has formally been introduced for teaching and non-teaching staff. They fill up a self-assessment form that has the details of their performance during that session every year. The committee of few senior assistant professors then assesses the performance of the faculty member and report to the principal. The principal himself also monitor day to day working of the staff and then evaluate each of them at the end of each academic session on the basis of their efficiency.

The principal takes steps to improve the performance of the faculty on the basis of their review and evaluation. Based on the performance of the professors and the staff, the principal forms committees for the efficient working of the administrative staff and increase the efficiency of the teachers for the smooth running of the college.

The Confidential Report along with PBAS form yearly are then forwarded by the principal with his report to the Directorate of Higher Education. The Higher authorities enter their own observations which are helpful at the time of promotion and career advancements, and if there is any adverse comment against any teacher, it is communicated to them. The outcome of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution. This system helped in motivating faculty and staff for conscious efforts to improve their performance and maintaining a healthy competitive atmosphere in the institution.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The financial audit aims at ensuring financial transparency which is essential for the smooth functioning of the institution. The external audit is done by the auditors from the Accountant General, govt./departmental auditors and chartered accountants. The audit is also done by the departmental auditors

The audit of non-governmental funds like Janbhagidari Funds is carried out by hiring chartered accountants. We have got this fund audited till 2016-17. We have sent a letter for conducting the audit of accounts to the Higher Education Department of our state.

#### Communication and follow-up of audit objection:

If any objection is raised by the auditor, they are rectified by the supporting document/vouchers etc within time frame. No serious objection has been raised so far by the auditors in the previous audits. The auditor specifies comments on mistakes where necessary action is required to avoid the same mistake again in the

future.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description   | Document                      |
|--|-------------------------------|
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years | <a href="#">View Document</a> |

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The college administration ensures optimal utilization of funds through the following procedure: The establishment expenditure of the college including salary and other expenditures are received from the Department of Higher Education, Government of Chhattisgarh for which an estimated budget is sent in February and November every year. Draft budget is prepared every year taking consideration of the requirements of each department.

Budgetary provisions are made use of for administrative and academic activities. The budget is utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets. All financial matters like fee collection and salary are supervised and taken care of by the principal.

Procurement Process follows CG Purchase Rules and involves quotations enquiry from at least three different suppliers to find out the competitive prices and the lowest price is approved by the Purchase Committee. Vendor Payments are made to the suppliers, only after the checking that the goods, books and equipment's are in proper condition.

All Payments are done only if authorized by the principal. Most of the payments are done through cheques, bank drafts NEFT/RTGS and internet Banking. Record of every transaction is maintained in the Stock Registers and cash books by the Assistant grade clerk, the librarian and Head of the Departments. The grants received from the external funding agencies like RUSA are effectively utilized by conducting programs for which the fund is allotted.

Janbhagidari Samiti' funds are utilized with the Janbhagidari chairman consent in appointing part-time faculties for Hindi (as sufficient posts are not sanctioned) and Part time computer operator, and lab attendant. Examination funds are also judiciously utilized in remuneration, purchasing of stationary and other subsidiary arrangements for exams.

The construction of the building and other structures and their maintenance is done by the building construction and Maintenance Committee through PWD under the supervision of the principal as per the orders of the Commissioner.

**The college receives the funds broadly from the following sources:**

1. The fees of Students.
2. Any other fund by the government.

**Optimal utilization of infrastructural resources:**

1. Separate time tables for students for utilization of classrooms and work schedule for teaching and non teaching staff.
2. The library is well equipped with text books, reference books, magazine, and online journals.
3. Library sitting hour are extended during the period of examination.
4. The library is also open for alumni and competitive students
- 5 ICT enabled classroom and projector room are available for the student.

**Optimal utilization of human recourse:**

- 1 Experienced and dedicated teaching and non-teaching staff.
- 2 Teacher are involved in various committees and administrative work.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

The major contributions of IQAC for quality enhancement in this institution are as follows: -

The institute has started a regular **result analysis** of university exams and internal exams every year which helped us to identify the points where students of this region are performing less and hence our faculty members have started putting extra inputs for students in form of sharing notes, preparing for question-bank, guidance on how to write answers in exams etc. With the initiation of IQAC, a carrier guidance committee was formed which organizes guidance classes for competitive exams like a free Coaching for General Awareness and extra classes for weaker students by various departments.

**Academic Audit of Department: -**

The IQAC initiated the Academic Audit of the Department primarily to take account of teaching-learning and extension processes in all disciplines and to institutional documentation and record-keeping of all academic and extension matters of every department. The process required a self-regulated assessment of the teaching-learning process and systematic management of documents of extension activities. The review-based audit evaluates the fulfilment of the following procedures in teaching-learning processes and extensive activities.

**The IQAC coordinator assesses related to following:**

1. Preparation of Academic Calendar, selection of papers to be taught, timely distribution of timetable, submission of the lesson plan and compliance report of curriculum delivery as per the schedule, and delegation of responsibilities and formation of internal committees for department and extension activities.
2. It also assesses if the teaching–student mentoring program, which provides a meaningful platform for engagement with students and addressing their concerns, takes place regularly
3. teaching methodology uses of ICT facilities, and opportunities for experimental learning are also apprised at the audit meeting
4. documents of internal assessments, policy for the moderation of marks, steps taken to assist slow learner and analysis the results of end semester examinations are examined meticulously as part of the audit process.
5. Documentation of extension activities like various days Jayanti, internal sports activities and events are also registered at the audit
6. **Collection and Analysis of Feed Back:** In 2017 a new system for feedback collection from all the Students, Teachers, parents and Alumni was started which is further analyzed and necessary actions are taken for the improvement of the academic and overall development of our students.

**On Request of our Students Proposal for new UG Courses**

To give our students an opportunity to interact with expert faculties' organization extension lecture in each department was initiated. Also, students were taken for study tours for knowledge enrichment. Students were motivated for active participation in college programs, and extension activities like NSS, NCC, YRC and Sports by giving them the benefit of class attendance and felicitating students who performed well in such activities at the time of the annual function of our college.



For the **development of available infrastructure**, Purchase of Biometric Machine for attendance marking, Purchase of audio System, Projector, (ICT enabled), Purchase of Sports and lab equipment, teaching aids, office and class furniture, CCTV (for security and surveillance), sanitary pad vending machine and incinerator was planned and implemented.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

Yes, the institution reviews its teaching-learning process, structures & methodologies of operations and learning outcome at periodic intervals. The IQAC evaluates the teaching and learning process through the students' feedback and with the help of Heads of Departments. The Principal conducts meetings of the Staff Council to review the overall performance of the College and presents the perspective Plan. Teaching-Learning is one of the aspects considered in the development of policy and strategy. The Head of the institution gives surprise visits to classrooms to ensure the proper delivery of lectures, punctuality and regularity of classes. All the subject teachers (permanent and guest faculty) conduct the **result analysis** to discuss the performance, the syllabus, and strategies for improvements in staff meetings and the report is presented in IQAC meeting for analysis and recommendations. An advanced teaching plan for every month is prepared for every course and all the members do teaching accordingly so that the courses can be completed in the scheduled time. The principal assesses the quality of teaching through a vigilant inspection of class during lectures and verification of attendance and daily diary monthly and regular interaction with students. The faculty conducts test as per the academic calendar and evaluate and discuss about the Short coming of the individual student. To enhance individual and collaborative learning, students are also given individual and group assignments and seminar and oral presentation tasks. As per the direction of the principal, all the faculty members also prepare and download course material and modules for the topics on which the available matter is insufficient. The college also regularly organizes guest lecturers for the enhancement of knowledge. The IQAC committee monitors and evaluates the teaching-learning process through the academic audit.

The teachers' diaries and attendance records of the teacher are reviewed by the Principal in the first week of every month. The Institution Head also takes the feedback of the students regarding the regularity of the classes. The problems encountered during teaching if any shortcomings are found; the Head takes measures for removing them by instructing concerned faculty.

The use of both languages (English & Hindi) during teaching as the most of the students are from Hindi

medium background. The students are encouraged to come up with their difficulties and their problems are sorted out timely. The students are given assignments and home works to revise the portion covered in the class. Apart from teaching in the class, the students of the science faculty have regular practical classes in the laboratory. The students are strictly instructed to be present in the practical classes. The students get a clearer understanding of the topics taken up in the class through practical practice. Every effort is made by the college administration to ensure zero tolerance in the campus on ragging and indiscipline.

| File Description                      | Document                      |
|---------------------------------------|-------------------------------|
| Upload any additional information     | <a href="#">View Document</a> |
| Paste link for additional information | <a href="#">View Document</a> |

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** D. 1 of the above

| File Description   | Document                      |
|--|-------------------------------|
| Upload details of Quality assurance initiatives of the institution | <a href="#">View Document</a> |
| Upload any additional information                                  | <a href="#">View Document</a> |
| Paste web link of Annual reports of Institution                    | <a href="#">View Document</a> |



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

Women should be given equal rights and now a days we find them successful in each and every field. There should be no difference on the base of their sex while providing them opportunities. These thoughts are imbibed in the students of our college through various activities. The NSS and Youth Red cross units organize many programmes keeping in view those thoughts. Though the students of our college belong to only one gender i.e. female, yet they should be given proper education in this regard as in the future they have to take care of their families. The NSS unit tries to promote a sense of gender equality among the students during regular activities, The students are sent to spend a week in a nearby village in special camps where they come into contact with the villagers of that area. During the cultural programmes, they try to promote these thoughts through dramas and other activities. This also happens during the programmes of the annual function every year. Various competitions on gender issues are organized like elocution, debate, slogan and essay competitions. In this direction, the central and state governments also order to organize such programmes in the educational institutes. The orders are followed by our college as sincerely as it is possible. During the teaching of different subjects also the teachers try to make the students understand that there is no difference between a male and a female and all are equal. The college has the photographs of many successful women in different fields like sports, science and politics.

| Sr. No. | Year | Title of the programme  | Date and Duration(from-to) |
|---------|------|---|----------------------------|
| 1       | 2017 | Kishori Balika Sammelan evam Prashikshan                                      | 04/12/2017                 |
| 2       | 2018 | Savitri Bai Phule Jaynti  | 03/01/2018                 |
| 3       | 2019 | National women Cell, New Delhi and NSS unit organized Nation wide Competition | 31/12/2018                 |
|         |      | Awareness program regarding female foetus infanticide                         |                            |
|         |      | NSS Organized rally under title "Surakshit para surakshit laikaman"           | 31/01/2019                 |
|         |      | Exhibition and Workshop for Women Empowerment Programme                       |                            |

|  |  |            |
|--|--|------------|
|  | Awareness Program regarding Good touch Bad touch, Women Helpline No., Web Desk | 31/01/2019 |
|  | NSS & Home Science – Organised awareness program on National Girl Child Day    | 19/02/2019 |
|  |  | 20/09/2019 |
|  |  | 12/10/2019 |

| File Description   | Document                      |
|--|-------------------------------|
| Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="#">View Document</a> |

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

| File Description               | Document                      |
|--------------------------------|-------------------------------|
| Geotagged Photographs          | <a href="#">View Document</a> |
| Any other relevant information | <a href="#">View Document</a> |
| Any other relevant information | <a href="#">View Document</a> |

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

**Solid Waste Management:** The college has its own system to manage the solid waste within the college premises and to keep it garbage free. Solid waste management steps include dustbins of various shapes are placed at college campus so that the disposal of solid waste can be treated. Sweepers are appointed to check and clean the college campus. They collect and segregate the solid waste from colour coding dustbins. Discard stationary, used bulbs, tube lights are collected from offices and classroom and are send to the municipal collection center and rest of the solid waste biodegradable wastes like paper, dried leaves and twigs of plants, fruits, leftover food from lunch boxes etc are dumped for compost preparation maintained by NSS. The college has a Nadep Tank for recycling process. Through this Nadep tank it recycles into manure and thus manure is used in garden within the college premises.

**Liquid waste management:** The institution has its own water supply system. We have our own borewell within the campus and collected water through the overhead tank. We collect water through overhead tank within the scheduled time thus reduces the further wastage of water. In our college drainage system is built surrounding college building for minimizing the wastage of water.

**Bio medical waste management:** There is no Bio medical waste at present in the college.

**E waste management:** **Our college produces less amount of e waste.** Used CD.,. and non-working computer, monitors, printers, AC etc are first brought into the notice of write off committee and then disposed according to the prescribed guideline.

**Waste recycling system:** The college has Nadep tank through this all the litters and dry leaves are recycled into organic compost.

**Hazardous chemicals and radioactive waste management:** There is no Hazardous chemicals and radioactive waste at present in the college.

| <b>File Description</b>  | <b>Document</b>               |
|--|-------------------------------|
| Any other relevant information   | <a href="#">View Document</a> |
| Link for Geotagged photographs of the facilities   | <a href="#">View Document</a> |
| Link for Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View Document</a> |

**7.1.4 Water conservation facilities available in the Institution:**

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** D.1 of the above

| File Description                                 | Document                      |
|--|-------------------------------|
| Geotagged photographs / videos of the facilities | <a href="#">View Document</a> |
| Link for any other relevant information          | <a href="#">View Document</a> |

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** D. 1 of the above

| File Description   | Document                      |
|--|-------------------------------|
| Various policy documents / decisions circulated for implementation | <a href="#">View Document</a> |
| Geotagged photos / videos of the facilities                        | <a href="#">View Document</a> |
| Any other relevant documents                                       | <a href="#">View Document</a> |
| Link for any other relevant information                            | <a href="#">View Document</a> |

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** C. 2 of the above

| File Description  | Document                      |
|---|-------------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View Document</a> |
| Certificates of the awards received                                       | <a href="#">View Document</a> |
| Link for any other relevant information                                   | <a href="#">View Document</a> |

### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

| File Description   | Document                      |
|--|-------------------------------|
| Policy documents and information brochures on the support to be provided | <a href="#">View Document</a> |
| Geotagged photographs / videos of the facilities                         | <a href="#">View Document</a> |
| Any other relevant information   | <a href="#">View Document</a> |
| Link for any other relevant information                                  | <a href="#">View Document</a> |

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

Govt. Indru Kenwat Girls college, Kanker provides an inclusive environment for everyone with tolerance and harmony toward, cultural, linguistics, communal, socio economic and other diversities. Our institution has been undertaking various initiatives in the form of various celebration of the days of eminent personalities, national festivals, NSS, different sports and cultural

To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus for not only recreation and amusement but also to generate the feelings of oneness and social harmony.

The college and its staff jointly celebrate the cultural and regional festivals like new year day, teachers' day, orientation and farewell program, induction program, rally, oath, plantation, women's day, yoga day,

holi Milan celebration, Diwali Milan celebration etc, religious ritual activities are per for me din the college.

Motivational lectures of skilled person of the field are arranged for all round development of the student for their personality development and make them responsible citizens following the national values of social and communal harmony and national integration every year Our NSS cell conducts special camps in Village for NSS Volunteers. These Camps are directed towards various social issues impacting the lives of the people in the community viz-a-viz including social and cultural value among the young students. The volunteers, mainly undertake awareness activities with regard to the social issues. NSS camps were conducted on the following dates and places: -

| Date       | Name of Event                                 | Objective                                     |
|------------|---|---|
| 28/11/2017 | Chattisgarh Rajbhasha Diwas                   | Giving knowledge related to regional language |
| 11/11/2017 | Literary and cultural programme               | Developing creativity among students          |
| 14/10/2017 | Literary and cultural programme               | Developing creativity among students          |
| 01/10/2018 | Parakram Parv                                 | Saniko Ka Abhinandan                          |
| 28/11/2018 | NSS unit organized program on Rajbhasha diwas | Rajbhasha ka Prachar                          |

| File Description  | Document                      |
|---|-------------------------------|
| Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View Document</a> |
| Link for any other relevant information   | <a href="#">View Document</a> |

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

Our college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov, Constitution Day is celebrated in our institute every year. On constitution day our guest generally narrates the fundamental rights, duties, Values and responsibilities of citizens as stated in Constitution of India. They appeal all to remember the struggle of freedom and respect the National Flag and National Anthem. Our constitution provides human dignity, equality, social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. Our country is governed on the basis of the rights and duties enshrined in the Constitution of India.

Assistant Professor Mr. Sunil Sahu nominated as SVEEP PROGRAMME Coordinator and Assistant Professor Ajay Patel under whose guidance, Electoral literacy club and voters awareness program are created to literate the students and the general public about the Democracy. A voter's pledge programme is organized on 24th Jan for students and faculties at college campus every year. Essays, slogans, Rangoli competition, debates, quiz competitions are organized on the national voter's day at college. The college also conducts a Voter awareness programme for all the students and they are sensitized about their constitutional powers of voting. Swachha Bharat Abhiyan has also been an important initiative taken up by the college where we have organized an awareness rally for the students and took a tour in entire town to create awareness among all. Every year Republic Day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution.

| Sr. No. | Year | Title of the programme   | Date and Duration(from-to) |
|---------|------|--|----------------------------|
| 1       | 2017 | National Legal Service Day   | 09/11/2017                 |
|         |      | Constitution Day   | 30/11/2017                 |
| 2       | 2018 | SVEEP Programme  | 28/08/2018                 |
|         |      | NSS, Red Ribbon organized program on Constitution Day  | 27/11/2018                 |
|         |      | National Commission for Women and NSS unit organized nation wide competition on constitutional and legal rights of women | 30/12/2018                 |
| 3       | 2019 | National Education Mission   | 08/01/2019                 |
|         |      | Voter id correction program  | 10/10/2019                 |

| File Description   | Document                      |
|--|-------------------------------|
| Link for details of activities that inculcate values necessary to render students in to responsible citizens | <a href="#">View Document</a> |
| Link for any other relevant information  | <a href="#">View Document</a> |

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

| File Description   | Document                      |
|--|-------------------------------|
| Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims | <a href="#">View Document</a> |
| Code of ethics policy document   | <a href="#">View Document</a> |
| Any other relevant information   | <a href="#">View Document</a> |

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

Our institute believes in National Integrity and rich Culture and thus we celebrate our Independence Day (15 August) and Republic Day (26 January) and Constitution Day (26 November) with lots of enthusiasm and patriotism. Birth Anniversary of Mahatma Gandhi and Lt. Prime Minister Lal Bahadur Shastri (20 October), Deputy Prime Minister Sardar Vallabhbhai Patel (31 October) as Rastriya Ekta Diwas, Swami Vivekanand Jayanti (12 January) as Yuva Divas, and Spiritual figure Mamtamayi Minimata Jayanti are also celebrated. Activities like motivational lectures, slogan writing, speeches are also organized. All the students and teachers celebrate birth anniversary of Indian President, Sir Radhakrishna on "Teacher's Day".

Youth Red Cross Unit celebrates World AIDS Day (01 December), Sadak surksha saptah, Heart Day to spread awareness by arranging various events like slogan writing, rangoli competition, essay writing, poster presentation and health checkup among students. NSS Unit celebrates Gandhi Jayanti as Swachata Diwas and NSS Day (24 September), Matdata Diwas (25 January) etc in nearby villages and communities



by organizing rallies.

| File Description  | Document                      |
|---|-------------------------------|
| Link for any other relevant information   | <a href="#">View Document</a> |
| Link for Annual report of the celebrations and commemorative events for the last five years | <a href="#">View Document</a> |
| Link for Geotagged photographs of some of the events  | <a href="#">View Document</a> |

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**Response:**

### **Best Practices – 1**

**Title of the practice:- Yoga for everyone**

**Objective of the practices**

1. To enhance the physical and mental health
2. To enhance the abilities
3. To explore the importance of yoga
4. To provide healthy environment for academics

**Context** – In present scenario it is felt that the youth of today is blindly following west they are slowly but gradually moving away from own culture and human values at the initial stage of this practice. Most of the students are not interested in the yoga but after providing them healthy environment they come to practice yoga to enhance their ability and personality.

**THE PRACTICE-** Yoga for everyone is organized by our college to make the student aware of yoga culture and values. One special educational yoga period is included in yoga period and student perform different Asanas through which they enhance their mental and physical abilities

**EVIDENCE OF SUCCESS-** The increase in the number of participants shows that the student want to be involved in activities like this we can also visualize change in their behavior like respect for elders. Student are actively participating in different activities which makes positive in student life like personality development and number of student who scored in academic and other activities are continuously increasing and they are appreciated with certificate and prize.

**PROBLEM ENCOUNTER AND RESOURCE REQUIRING-** At the initial stage of this practice the student are not so interested in yoga but after providing them healthy environment they love to do yoga. Institute have lack of infrastructure and also lack of financial resources which create problem for implementation.

## **Best Practices – 2**

**Title of the practice :- Aushdhi Vatika (medicinal plant)**

### **Objectives of the practice-**

- 1.To know about medicinal and nutritional values of plant
- 2.To make the students aware of these plant and their economical values
- 3.To preserve the extinction of some rare species.
- 4.To maintain the college environment green and clean.

**Context-** Reserve and rich stream of healing tradition arte integral part of Indian's health care system. Ayurveda is the most ancient yet living and it is widely accepted and flourished indigenous tradition of India. Ayurvedic practice has no side effects but allopathic treatment causes many side effects. In modern scenerio it is difficult to make the student prepare to make interest in growing a herbal garden in the college campus and it is very hard to realize them that these medicinal plants are the core of all medicines.

Aushdhi vatika in our college where medicinal plants are grown which we conserve and flourishing the different and valuable herbal medicinal plants.. these garden serves an important tool for teaching and recourse and promote the medicinal value of the plants for the students of science stream especially of Botany the students of other streams are also gain knowledge by visiting this garden. For economic purpose of the students, they cultivate, harvesting processing and utilization and marketing. A medicinal plant valuable contribution.

We don't have specifically any course related to these medicine and we explained the student about these plant by superficial knowledge like name, species advantage and disadvantage. Yet, confidence in the Allopathic treatment if any ..... is deeply rooted in students and it is very hard to make them believe that these plants are more effective and useful for our health.

**Evidence Of Success :-** Student show ample of interest in the gardening and voluntary work in the garden and the garden is grown by them under the guidance of their teacher in the college. Initially we have some plant in the garden now it's a well-developed garden with more than 100 species of medicinal plants. And some of them are very rare. Student are showing their interest in cultivation and some are also interested in business purposes and they are encouraged to cultivate these plants at their backyard. Students have also started to use the medicinal plants for their common health complaints.

**Problems encountered and resources required:** - We have lack of infrastructure for growing medicinal garden still we can expand the area by planting more trees here. This garden has been grown specifically by the effort of students but creating awareness about these plants among the students is still a difficult task. Allopathic treatment is more used by people.

| File Description                                      | Document                      |
|---|-------------------------------|
| Link for Best practices in the Institutional web site | <a href="#">View Document</a> |
| Link for any other relevant information               | <a href="#">View Document</a> |

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

The college was established in the year 1989 with the objective to promote girls' education in the district. It is one of the leading girl's colleges in tribal dominated areas of Chhattisgarh. Thus, the responsibility of the college toward promotes girls' education and to enhance the overall development of the student was a greater task for the institution which our college has in due course of time our college was able to fulfill the motto of the college. For this purpose, the institution has organized different activities which have enhanced the character and depth of the student's personality. For academic performance of the students' teachers take classes regularly on the bases of syllabus prescribed. On regular base class tests, unit test, quarterly tests, half yearly tests, pre final tests are been conducted on scheduled time which has improved students' performance in university examination. On occasions, seminars workshops, quiz contests, easy contests are conducted. guest lectures are also conducted.

Few Areas where college has come forth in recent news are-

- In last three years of activities for carrier and placement committee has increased and college faculty has also initiated free General knowledge classes for preparation of competitive exams and student response was quit promising.
- Some of the faculty members have donate books related to competitive exams so that girl's student doesn't have to purchase book from Library and can read there on Library.
- The teachers treat these girls as their own child and ensure their security and safety. They also provide personal counseling whenever any student is in stress and always try to help their students.
- Students are motivated to participate in various intra college/inter college and social awareness activities through NSS/YRC to strengthen their personality and confidence and to prepare them for tomorrow
- The college IQAC has initiated to collaboration and skill development. We also organize number of extension lectures for providing an opportunity to interact with subject experts.
- The institution organized blood donation camp on annual bases in this campaigning teacher and students learn about social responsibility and nation building.
- SWEEP Program :- On the order of Collector SWEEP program was organized in college under which students are taught about voting wright of citizen.
- With proper support, motivation and training our students are performing well in sports and few have coined their name at state and National level in ball badminton, Kabaddi etc.

**STATE LEVEL / UNIVERSITY / ALL INDIA INTER UNIVERSITY**

|         |                                       |
|---------|---------------------------------------|
| 2016-17 | Hand ball, Athletics, Kho-Kho         |
| 2017-18 | Badminton, Kabaddi, Kho-Kho, Athletic |
| 2018-19 | Athletics, Chess                      |
| 2019-20 | Athletics, Chess                      |
| 2020-21 | DUE TO COVID 19 NO SPORTS EVENTS      |

**SECTOR LEVEL**

|         |   |
|---------|---|
| 2016-17 | Badminton, Kabaddi, Athletics, Handball, Volley ball, Kho-Kho |
| 2017-18 | Volley ball, Chess, Badminton, Athletics, Kabaddi, Kho-Kho    |
| 2018-19 | Badminton, Chess, Kho-Kho                                     |
| 2019-20 | Chess, Athletics, Volleyball                                  |
| 2020-21 | Carrom  |
| 2021-22 | Badminton, Kabaddi, Kho-Kho, Volleyball, Chess, Athletics     |

| File Description                                      | Document                      |
|---|-------------------------------|
| Link for appropriate web in the Institutional website | <a href="#">View Document</a> |
| Link for any other relevant information               | <a href="#">View Document</a> |

## 5. CONCLUSION

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### Additional Information :

The college Janbhagidari Committee has helped a lot in the development of the institution and betterment of students. Some major contributions are as follows:

1. The Janbhagidari committee fund helps in maintaining the repair works as per the requirements of the college.
2. The committee sanctioned fund for payment of one part time lecturer in Hindi department, and one Data entry operator and lab attendant.
3. The committee also helps in fulfilling urgent requirement of the institution like expenditure of Cultural program, youth festivals, annual function etc.

### Concluding Remarks :

Govt Indaru Kewat Girls' College is the only girls' college in North Bastar Kanker district. It is affiliated to Shaheed Mahendra Karma Bastar University, Jagdalpur and is run by the Department of Higher Education, Government of Chhattisgarh. The college was established on 25/7/ 1989 and since then is offering Undergraduate Degree courses in Arts, Science and PG Degree in Hindi Literature, English Literature and Sociology. The college is included under section 2(f) and 12(b) by UGC, New Delhi. The college is committed to provide best education despite of limited human resources and facilities. The faculties of this college are the combination of young & experienced. They are enthusiastic to carry this institution to greater academic height. They are continuously mentoring students in academics by promoting the use of ICT, and in sports and extension activities. The students are well disciplined and hard working. The college administration is committed to provide our students ragging free, friendly environment and peaceful atmosphere for learning.